

Grafton Township Regular Board Meeting
September 9, 2004

Call to Order

The regular meeting of the Grafton Township Board was held on September 9, 2004 at the Grafton Township Building, 10109 Vine Street, Huntley, IL 60142.

The following were present: Supervisor/Chairperson Ruth; Trustees: Hansen, Hight, Ziller and Zirk; Road Commissioner Cosman, Assessor Ottley. Clerk Watson was absent. Visitors are recorded in the "Audience Participation" section of these minutes.

The meeting began by reciting the Pledge of Allegiance, and Supervisor Ruth called the meeting to order at 7:30 p.m.

Minutes of Previous Meeting

Hight made a motion, seconded by Ziller, to accept the minutes as amended. Salary increases were amended to include amounts, not percentages. Approved salaries are attached and made a part of these minutes. Voice vote taken, all yes votes noted, motion carried.

Financial and Investment Report

Ziller made a motion, seconded by Hight, to approved the Financial and Investment Reports as presented. Voice vote taken, all yes votes noted, motion carried.

Presentation of New Bills

Supervisor noted the following:

1. 38 families and 122 individuals were served by General Assistance last month;
2. Locks on the door to the west (new addition) will be matched to the master key and the Assessor's employees keys.
3. Painter will return for a second coat of paint in the new addition and will return later to repaint the Assessor's office and the current interior building.

Ziller made a motion, seconded by Hansen, to approve the Presentation of New Bills. Voice vote taken, all yes votes noted, motion carried.

Supervisor's Report

Supervisor Ruth presented the following items for review/discussion.

1. **Hight made a motion, seconded by Ziller, to transfer \$45,000 (Forty Five Thousand Dollars) from savings to checking. Voice vote taken, all yes votes noted, motion carried.** Supervisor noted that there may be another pay out to the contractor and if that was necessary, additional money may be transferred.
2. There was an insurance discussion regarding the health insurance.

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3. Salaries for next term must be in dollar amounts not as percentages. The salaries for the next term are as follows:

	2004	2005	2006	2007	2008	2009
Assessor*	\$55,000.00	\$56,000.00	\$57,400.00	\$58,835.00	\$60,305.88	\$61,813.53
Hwy Commissioner	\$55,000.00	\$56,000.00	\$57,400.00	\$58,835.00	\$60,305.88	
Supervisor**	\$23,000.00	\$40,000.00	\$41,000.00	\$42,025.00	\$43,075.63	
Clerk	\$4,500.00	\$4,612.50	\$4,727.81	\$4,846.01	\$4,967.16	

*Assessor will receive his raise on January 1st of each year; all other officials raise will be effective April 1st of each year.

**State statutes mandates that \$1,000.00 per year is payable from the Highway Commissioner to the Supervisor to act as Ex-Official Treasurer. This amount is addition to the salary stated above.

4. The annual Township Officials of McHenry County meeting has been canceled and there will be no dinner meeting.
5. We will black box for the Levy for 20% (maximum).
6. Ethics policy was discussed.
7. Web Site for the Assessor is almost ready.
8. Carpet and blinds will be ordered.
9. Trustees will do a 6 month audit at the next meeting, 10/14/04 at 7:00 p.m.

Road Commissioner's Report

Road Commissioner Cosman gave his monthly report and requested a transfer to \$50,000. Ziller made a motion, seconded by Hansen, to transfer \$50,000.00 (Fifty Thousand Dollars) from savings to checking. Voice vote taken, all yes votes noted, motion carried.

Clerk's Report -

It was noted that Clerk Watson responded to John Rossi's Freedom of Information Act with the requested materials.

Assessor's Report -

1. Electronic filing was investigated.
2. Due to IMRF retirement purposes, Assessor would like to be paid every two weeks.
Hansen made a motion, seconded by Hight, to pay elected officials every two weeks with starting date of October 1, 2004. Voice vote taken, all yes votes noted, motion carried.

Old New Business - none

New Business - None

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Audience Participation -

The following resident(s) were in attendance:

Dan Ryan, 12849 Deer Meadow, Huntley

John Rossi, 10124 Compton Lane, Huntley

Glen Schmeitzer, 2911 Hillsboro Lane, LITH

Pamela Althoff, 3 West Crystal Lake Avenue, Crystal Lake

Being no further business, **Ziller made a motion, seconded by Hansen, to adjourn the meeting. Voice vote taken, all yes votes noted, motion carried. The meeting adjourned at approximately 9:30 pm.**

Respectfully submitted,

Betty Zirk
Kathleen Watson

Trustee Betty Zirk as dictated to Kathleen Watson
Grafton Township Clerk

Minutes are subject to approval at the next regular meeting, October 14, 2004

Attachments: Meeting Agenda, dated 09/04

Town Fund Report, dated 09/04

General Assistance Report dated 09/04

Road Commissioner Bills, dated 09/04

Assessor's Report